

GRANVILLE SOUTH CREATIVE AND PERFORMING ARTS HIGH SCHOOL

BRING YOUR OWN DEVICE (BYOD) STUDENT AGREEMENT



Students must read and sign the BYOD Student Agreement in the company of a parent or caregiver. All signed documentation must be returned to the school before the student can participate in BYOD classes. All documentation will be kept and filed with the students records.

Read the following statements and complete the signed section at the end.

I agree that I will abide by the school's BYOD policy and that:

- I will use the department's Wi-Fi network for learning.
- If I bring a mobile phone I must sign a BYOD agreement form and use the phone according to the teacher's instructions within the classroom only. I understand that my mobile phone is to be switched off and out of sight during ALL timetables lessons unless the teacher has given permission for use of the phone as a device and only if student and parent consent forms have been returned. I must not contact
- I will not use my mobile phone to contact others including parents, family, friends or students during class hours.
- I will bring my device everyday to assist with my learning.
- I will use my device during school activities at the direction of the teacher.
- I will use my device responsibly and not for any social media or contact of others whilst in class, unless directed by the classroom teacher.
- I will not attach any school-owned equipment to my mobile device without the permission of the principal or appropriate teacher.
- I will use my own portal/internet log-in details. I will create a strong and appropriate password and understand that I must never share them with others.
- I will stay safe by not giving my personal information to strangers.
- I will not hack or bypass any hardware and software security implemented by the department or my school.
- I will not use my own device to knowingly search for, link to, access or send anything that is:
 - offensive
 - pornographic

- threatening
 - abusive or
 - defamatory
 - considered to be bullying.
-
- I will report inappropriate behaviour and inappropriate material to my teacher.
 - I understand that my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.
 - I acknowledge that the school cannot be held responsible for any damage, misplacement or theft of my device.
 - I understand that I am responsible for storing my device throughout the school day in my school bag or handing it to the front office during recess and lunch.
 - I understand and have read the limitations of the manufacturer's warranty on my device, both in duration and in coverage.
 - I will update and ensure that all programs and software are legally downloaded and that current anti virus software is utilised.
 - I understand that my device needs to be ergonomically suitable for daily usage.
 - I have read the BYOD Student Responsibilities document and agree to comply with the requirements.
 - I understand that the Principal has the right to determine what is and isn't an acceptable usage of a device brought to the school, within the bounds of the department's policies and NSW privacy and other legislation. I understand the principal has the right to confiscate my device if they believe the BYOD policies have been breached and examine the device for the purpose of confirming the breach. I understand that depending upon the findings, school disciplinary action may occur, including suspension and referral the NSW Police.
 - I have reviewed the BYOD Device Requirements document and have ensured my device meets the minimum outlined specifications.
 - I have read and will abide by the NSW Department of Education and Communities' *Online Communication Services – Acceptable Usage for School Students*.

Date: ___/___/___

Student name

in the presence of: _____
Parent/caregiver name

Student signature

Parent/caregiver signature

GRANVILLE SOUTH CREATIVE AND PERFORMING ARTS HIGH SCHOOL

BRING YOUR OWN DEVICE (BYOD) PARENT AGREEMENT



Parent/caregivers must read and sign the BYOD Parent Agreement. All signed documentation must be returned to the school before the student can participate in BYOD classes. All documentation will be kept and filled with the students records.

Read the following statements and complete the signed section at the end.

I agree that my child will abide by the school's BYOD policy and that:

- My child will use the department's Wi-Fi network for learning.
- I understand that my child must bring their device everyday to assist with my learning.
- If my child brings a mobile phone to school they must sign a BYOD agreement form and use the phone according to the teacher's instructions within the classroom only.
- My child will not use their phone to contact anyone, including parents, family, friends or students during class hours.
- My child will only use their device during school activities at the direction of the teacher.
- My child will use their electronic device responsibly and not for any social media or contact of others whilst in class, unless directed by the classroom teacher.
- My child will not attach any school-owned equipment to my mobile device without the permission of the principal or appropriate teacher.
- My child will create a strong and appropriate password and understand that they must never share them with others.
- My child understands that they will never share personal information with strangers.
- My child will not hack or bypass any hardware and software security implemented by the department or my school.
- My child will not and understands the consequences if they knowingly search for, link to, access or send anything that is:

- offensive
- pornographic
- threatening
- abusive or
- defamatory
- considered to be bullying.

- My child will report inappropriate behaviour and inappropriate material to their classroom teacher.
- I understand that my child's activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.
- I acknowledge that the school cannot be held responsible for any damage, misplacement or theft of my child's device.
- I understand and have read the limitations of the manufacturer's warranty on my child's device, both in duration and in coverage.
- I will ensure that my child's device is updated and ensure that all programs and software are legally downloaded and that current anti virus software is utilised.
- I understand that my child's device needs to be ergonomically suitable for daily usage.
- I have read the BYOD Student Responsibilities document and have discussed this with my child. I agree to comply with all the requirements.
- I understand that the Principal has the right to determine what is and isn't an acceptable usage of a device brought to the school, within the bounds of the department's policies and NSW privacy and other legislation. I understand the principal has the right to confiscate my child's device if they believe the BYOD policies have been breached and examine the device for the purpose of confirming the breach. I understand that depending upon the findings, school disciplinary action may occur, including suspension and referral the NSW Police.
- I have reviewed the BYOD Device Requirements document and have ensured my child's device meets the minimum outlined specifications.
- I have read and will abide by the NSW Department of Education and Communities' *Online Communication Services – Acceptable Usage for School Students*.

Child's Full Name: _____

Roll Call: _____

Parent/caregiver name: _____

Parent/caregiver signature: _____

Date: __/__/__

BYOD Device Requirements

Hardware and Software considerations

Device:

Students at GSCAPAHS are not required to own a specific device in order to participate in BYOD. Students are able to use laptops, iPads, iPod Touch, mobile phones, netbooks, and tablets, which must have internet connectivity. Students are not to use gaming devices or MP3 players.

Any device brought to GSCAPAHS needs to meet the following requirements:

Wireless connectivity:

High schools: The department's Wi-Fi network installed in high schools operates on the **802.11n 5Ghz standard**. Devices that do not support this standard will not be able to connect. Any BYOD device brought to the school must have internet capability.

Operating system:

The current or prior version of any operating system.

Software and apps:

School-based requirements. All software and apps should be fully updated.

Battery life:

A minimum of 5hrs battery life to last the school day.

Memory and RAM:

A minimum specification of 16 GB storage and 2 GB RAM *to process and store data effectively.*

Hardware features:

Camera and microphone.

Ergonomics:

Reasonable sized screen and a sturdy keyboard *to enable continuous use throughout the day.*

Other considerations

Casing: Tough and sturdy to avoid breakage.

Weight: Lightweight for ease of carrying.

Durability: Durable and strong.

Accessories

Carry case: Supply a carry case or skin to protect the device.

Insurance and warranty: Be aware of the terms of insurance policies/warranties for the device. The school will not accept responsibility for loss or breakage.

Back-up storage: Consider a portable hard drive as an appropriate source of back-up storage for essential documents.

BYOD Student Responsibilities

Operating system and anti-virus:

Students must ensure they have a legal and licensed version of a supported operating system and of software. If applicable, students' devices must be equipped with anti-virus software.

NSW Department of Education and Communities' Wi-Fi network connection only:

Student devices are only permitted to connect to the department's Wi-Fi network while at school. There is no cost for this service.

Battery life and charging:

Students must ensure they bring their device to school fully charged for the entire school day. No charging equipment will be supplied by the school and students will not be given access to sources of power. Students must not bring power cords for their devices as this may cause a WHS concern.

Theft and damage:

Students are responsible for securing and protecting their devices at school. Any lost, stolen, damaged or misplaced device is not the responsibility of the school or the Department. In the case of malicious damage, the school will follow the school's existing process for damage to school or another student's property.

Confiscation:

Students' devices may be confiscated if the school has reasonable grounds to suspect that a device contains data which breaches the BYOD Student Agreement. All devices that are confiscated will be taken to the front office, where it will be stored till the end of the school day, where it will be collected by the student, or parents will be contacted to collect the device.

Maintenance and support:

Students are solely responsible for the maintenance and upkeep of their devices. No technical support will be provided by the school. Students and/or parents are to consult the manufacturers manual and follow their instructions.

Ergonomics:

Students should ensure they are comfortable using their device during the school day particularly in relation to screen size, sturdy keyboard etc.

Data back-up:

Students are responsible for backing-up their own data and should ensure this is done regularly.

Insurance/warranty:

Students and their parents/caregivers are responsible for arranging their own insurance and should be aware of the warranty conditions for the device. Any device brought to school is not covered under the schools insurance policy.

Security:

Students are to keep their device on their person and in their school bag when not in use. Students are to secure their device whilst at school in a protective case and exercise common sense when storing their device. Students are to have a password for internet and

device that is secure and strong. Students are not to share or tell anyone their password. The school takes no responsibility if a student shares their password. Strong privacy controls should also be utilised. Students are not to take photos or recordings of any individual or group (including any DEC employees) without written permission of each individual (parents and caregivers for those under the age of 18).

Technical Support

The school will not provide any technical support to students regarding their devices.

Ergonomics

The device needs to be suitable to sustain learning for a period of time. The device needs a reasonable sized screen and sturdy keyboard for daily usage. Mobile phones can cause issues with eyesight.

GSCAPAHHS 2017